|  |  |
| --- | --- |
| Volunteer Name: |  |
| Volunteer Department: |  |
| Volunteer Email: |  |
| **Email completed ideas to:** [**nliteracki@uwmich.org**](nliteracki%40uwmich.org) |

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**Workplace Campaign Plan**

(pg. 7, 9-11 Volunteer Handbook/misecc.org)

**Kickoff**

*Purpose/Event/Activity description:*

Date(s)

People involved

Timelines

Marketing

Reporting

LOCA involvement

**midpoint**

*Purpose/Event/Activity description:*

Date(s)

People involved

Timelines

Marketing

Reporting

LOCA involvement

**campaign end**

*Purpose/Event/Activity description:*

Date(s)

People involved

Timelines

Marketing

Reporting

LOCA involvement

Appreciation/Thanks